

## Berkeley School District 87

### FORM 2B: Affidavit for Property Owner/Renter

(Completed by the Property Owner/Renter)

**The Property Owner/Renter needs to be present at Residency Verification**

Owner/Renter Name: \_\_\_\_\_

Owner/Renter Address: \_\_\_\_\_

Relationship to Student(s): \_\_\_\_\_

Student Name 1: \_\_\_\_\_ Student Name 4: \_\_\_\_\_

Student Name 2: \_\_\_\_\_ Student Name 5: \_\_\_\_\_

Student Name 3: \_\_\_\_\_ Student Name 6: \_\_\_\_\_

The person attempting to register the above-named student(s) in Berkeley School District 87 has indicated that he/she and the student(s) reside in your home on a fixed, regular, night time basis. In order to establish the student's residency for attendance in our schools, you must complete this form **each year that the family is residing in your home** and return it to the District. Completing this form does not establish residency. The District may investigate residency status, including a home visit and additional documentation, before allowing enrollment. Enrollment is not complete until residency is confirmed, and registration is submitted.

The District requires that you notify the school if the above-named student(s) moves from your residence at any time, or if the facts you provide in this affidavit change. You may do so by contacting the school office.

**Step 1: Proof of Identity**

You must provide photo identification to prove your identity (e.g., a Driver's license/State ID). If you do not have such documentation, contact the residency verification staff to discuss other forms of identification that may be acceptable.

**Step 2: Residency Verification**

**Check the box that best describes your living situation:**

- Own home                       Rent home                       Other

You must provide documentation showing that you own or rent the home at the address provided. Check the boxes below for the documentation you are providing and include the documentation with this completed form. To guard your security, please block out account and social security numbers on the documents before you present them.

**Provide one item from each category below. All items must be valid and contain the current District 87 address.**

Category I (One Item)	Category II (One Item)	Category III (One Item)	
<input type="checkbox"/> IL Driver's License  <input type="checkbox"/> IL State Identification Card  <input type="checkbox"/> Other _____	<input type="checkbox"/> Real Estate Tax Bill  <input type="checkbox"/> Mortgage Statement  <input type="checkbox"/> Signed Lease (End Date: _____)  <input type="checkbox"/> Other _____	<input type="checkbox"/> Auto Registration  <input type="checkbox"/> Credit Card Bill  <input type="checkbox"/> Gas or Electric Bill  <input type="checkbox"/> Home/Apartment Insurance Papers  <input type="checkbox"/> Paycheck stub	<input type="checkbox"/> Phone Bill / Cable Bill  <input type="checkbox"/> Public Assistance Document(s)  <input type="checkbox"/> Voter Registration  <input type="checkbox"/> Water Bill / Sewer Bill  <input type="checkbox"/> Other _____

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(Completed by the Property Owner/Renter)

**Step 3: Residency Questions**

1. When did the above-named student(s) move into your home?

\_\_\_\_\_

2. Why did the above-named student(s) and his or her parent/guardian move into your home?

\_\_\_\_\_

\_\_\_\_\_

3. Does the above-named student's family pay or contribute to rent or utility bills at your home?       Yes       No

If "Yes," describe: \_\_\_\_\_

4. Does the above-named student(s) and/or his or her parents or guardians stay at your home every night?       Yes       No

If "No," explain: \_\_\_\_\_

5. Does the above-named student and/or his or her parent regularly/repeatedly spend time at any home other than yours?       Yes       No

If "Yes," explain: \_\_\_\_\_

**Note:** Based on your answers to this form, you may be required to complete an additional affidavit.

**Step 4: Affirmation and Warning**

**THIS SECTION NEEDS TO BE COMPLETED BY THE PROPERTY OWNER/RENTER**  
**IN THE PRESENCE OF A DISTRICT EMPLOYEE**

\_\_\_\_\_ I affirm that the information presented in this verification form, and that is or will be presented in connection with any investigation of my residency or the residency and custody of the student, is true, complete and accurate.

\_\_\_\_\_ I understand that knowingly or willfully providing false information to a School District regarding the residency of a child for the purpose of enabling that child to attend any school in that District without the payment of nonresident tuition is a Class C misdemeanor.

\_\_\_\_\_ I understand that knowingly enrolling or attempting to enroll a child in the school of a School District on a tuition-free basis when I know the child to be a nonresident of the School District, unless the nonresident child has a lawful right to attend, is a Class C misdemeanor and I may be liable for payment of tuition, fees, and all other applicable fines.

\_\_\_\_\_

Property Owner/Renter (Signature)

\_\_\_\_\_

Date

Subscribed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_

Name of Notary Public (Print)

\_\_\_\_\_

Name of Notary Public (Signature)