

REGULAR BOARD MEETING  
BOARD OF EDUCATION  
DISTRICT 87, COOK COUNTY  
ILLINOIS, HELD ON  
JANUARY 23, 2017

**CALL TO ORDER**

The regular meeting of the Board of Education was called to order by President O'Connell at 7:00 pm in the Boardroom of the Administration Office, 1200 N. Wolf Road, Berkeley, IL.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

On roll call by the secretary, the following were present: Members Chavez, Hightower, Janes, O'Connell, Pauletto, Rosas and Wright. Absent: None. Also *present were Dr. Bresnahan, Dr. Sickele, Mrs. Vince, Dr. Sullivan and Mrs. Travis.*

**PUBLIC PARTICIPATION:**

**WRITTEN**

Member Pauletto moved, seconded by Member Chavez, THAT ALL CORRESPONDENCE BE PUT ON FILE AS PRESENTED EXCEPT THAT WHICH REQUIRES IMMEDIATE ATTENTION.

Roll Call Vote	Ayes: Chavez Hightower Janes O'Connell Pauletto Rosas Wright	Nays: None  Absent: None
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Motion carried 7-0

**ORAL:**

Parent expressed her opinion on the Grade Level Centers.

**CONSIDERATION OF OLD BUSINESS:**

**APPROVAL OF MINUTES**

Member Pauletto moved, seconded by Member Chavez, THAT THE MINUTES OF THE REGULAR BOARD MEETING HELD DECEMBER 12, 2016 THE MINUTES OF THE SPECIAL BOARD MEETING HELD JANUARY 10, 2017 AND THE MINUTES OF THE CLOSED SESSION HELD DURING THE REGULAR BOARD MEETING OF NOVEMBER 14, 2016, BE APPROVED AS SUBMITTED TO BOARD MEMBERS PRIOR TO THIS MEETING.

Roll Call Vote	Ayes: Chavez Hightower Janes O'Connell Pauletto Rosas Wright	Nays: None  Absent: None
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Motion carried 7-0

**REPORTS**

**SUPERINTENDENT**                      None

**CURRICULUM AND INSTRUCTION**                      None

**BUSINESS SERVICES**

Mrs. Vince reviewed the Accounts and Claims payable figures and Member Pauletto moved, seconded by Member Chavez, THAT THE EXPENDITURES BE APPROVED IN THE AMOUNT OF \$2,547,110.69, AS FOLLOWS:

PAYROLL 12/29/16.....	\$ 648,358.16
PAYROLL 01/13/17.....	627,737.93
REGULAR BOARD ACCOUNTS PAYABLE LISTINGS	1,259,425.70
IMPREST FUND LISTING.....	<u>1,588.90</u>
TOTAL	\$ 2,547,110.69

Roll Call Vote	Ayes: Chavez	Nays: None
	Hightower	
	Janes	
	O'Connell	Absent: None
	Pauletto	
	Rosas	
	Wright	

Motion carried 7-0

**MONTHLY BUILDING REPORT**

Mrs. Vince explained the Monthly Building Rental Report is submitted for information purposes only.

**FACILITIES AND TRANSPORTATION**                      None

**SPECIAL SERVICES**                      None

**HUMAN RESOURCES**                      None

**OTHER OLD BUSINESS**                      None

**CLOSED SESSION**

Member Pauletto moved, seconded by Member Hightower, THAT THE BOARD RECESS TO CLOSED SESSION TO CONSIDER A STUDENT DISCIPLINE/ RESIDENCY MATTER; TO CONSIDER THE PURCHASE/LEASE OF REAL PROPERTY FOR THE USE OF THE PUBLIC BODY; TO CONSIDER INFORMATION REGARDING APPOINTMENT, EMPLOYMENT, OR DISMISSAL OF AN EMPLOYEE OR OFFICER; OR TO CONSIDER PENDING LITIGATION; OR TO DISCUSS NEGOTIATIONS.

Roll Call Vote           Ayes: Chavez                           Nays: None  
                                  Hightower  
                                  Janes  
                                  O'Connell                           Absent: None  
                                  Pauletto  
                                  Rosas  
                                  Wright

Motion carried 7-0

The Board recessed to closed session at 7:12 pm.

The Board reconvened to open session at 7:45 pm with all members present.

**REPORTS OF THE BOARD:**

**PAEC** Member O'Connell reported on the meetings of December 15, 2016 and January 19, 2017. The December 15<sup>th</sup> meeting: The Governing Board approved the minutes, payrolls and bills. Nick Cavaliere, auditor from Baker Tilly provided an overview of the 2015-16 audit report. The Governing Board took action on the following: approved and adopted the Fiscal Year 2017 Budget Calendar; approved out of state conference request and approved FMLA requests.

January 19, 2017 meeting: The Governing Board approved the minutes, payrolls and bills. PAEC was granted a waiver to opt out of the breakfast program. Deb Tryon, Business Manager stated that we would be receiving our June payment from the state. It was released on December 29, 2016. Money will be sent to our member districts on Tuesday, January 24, 2017. The next meeting is on February 16, 2017 at 6:00 pm.

<b>IASB</b>	No Report
<b>EDUCATION &amp; FINANCE</b>	No Report
<b>POLICY &amp; LEGISLATION</b>	No Report
<b>BUILDING &amp; GROUNDS</b>	No Report
<b>HEALTH/SAFETY &amp; TRANSPORTATION</b>	No Report
<b>PUBLIC RELATIONS</b>	No Report
<b>PARENT-TEACHER DISCIPLINE ADVISORY</b>	No Report
<b>BILINGUAL ADVISORY</b>	No Report
<b>FOOD SERVICE ADVISORY</b>	No Report
<b>TAB (TEACHER/ADMINISTRATOR/BOARD)</b>	No Report

**SUPERINTENDENT:**

**LICENSED PERSONNEL – LEAVE OF ABSENCES**

Member Rosas moved, seconded by Member Chavez, THAT THE BOARD APPROVE THE FOLLOWING LICENSED FMLA MEDICAL LEAVE REQUESTS, AS PRESENTED FOR:

DONALD CANFIELD  
ASHLEY HERRERA  
DIANE KEATING

Roll Call Vote	Ayes: Chavez Hightower Janes O'Connell Pauletto Rosas Wright	Nays: None  Absent: None
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Motion carried 7-0

**EDUCATIONAL SUPPORT STAFF - RESIGNATION**

Member Rosas moved, seconded by Member Chavez, THAT THE BOARD ACCEPT THE RESIGNATION OF THE FOLLOWING PERSONNEL:

ANA ALONSO                      NORTHLAKE TEACHER AIDE                      EFFECTIVE 01/19/17

Roll Call Vote	Ayes: Chavez Hightower Janes O'Connell Pauletto Rosas Wright	Nays: None  Absent: None
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Motion carried 7-0

**EDUCATIONAL SUPPORT STAFF – INTENT TO RETIRE**

Member Rosas moved, seconded by Member Janes, THAT THE BOARD ACCEPT THE INTENT TO RETIRE FROM THE FOLLOWING PERSONNEL:

YOLANDA CHAVEZ                      RILEY/WHITTIER LIBRARY CLERK                      EFFECTIVE AT THE END OF THE  
2016-2017 SCHOOL YEAR

ROSA DUARTE                      NORTHLAKE ASSISTANT COOK                      EFFECTIVE AT THE END OF THE  
2016-2017 SCHOOL YEAR.

Roll Call Vote           Ayes: Chavez                           Nays: None  
  Hightower  
  Janes  
  O'Connell                           Absent: None  
  Pauletto  
  Rosas  
  Wright

Motion carried 7-0

**EDUCATIONAL SUPPORT STAFF – LEAVE OF ABSENCES**

Member Janes moved, seconded by Member Rosas, THAT THE BOARD APPROVE THE FOLLOWING EDUCATIONAL SUPPORT STAFF MEDICAL LEAVE REQUESTS, AS PRESENTED:

- ANNA HALAWITH
- IDELLA CARR
- MARCELA RAMIREZ

Roll Call Vote           Ayes: Chavez                           Nays: None  
  Hightower  
  Janes  
  O'Connell                           Absent: None  
  Pauletto  
  Rosas  
  Wright

Motion carried 7-0

**EDUCATIONAL SUPPORT STAFF – EMPLOYMENT**

Member Rosas moved, seconded by Member Chavez, THAT THE BOARD EMPLOY THE FOLLOWING PERSONNEL:

ELIZABETH ORTIZ   MACARTHUR   LUNCHROOM SUPERVISOR   EFFECTIVE 01/24/17

Roll Call Vote           Ayes: Chavez                           Nays: None  
  Hightower  
  Janes  
  O'Connell                           Absent: None  
  Pauletto  
  Rosas  
  Wright

Motion carried 7-0

**FUNDRAISERS**

Member Chavez moved, seconded by Member Pauletto, THAT THE BOARD APPROVE THE FOLLOWING FUNDRAISERS, AS PRESENTED:

- RILEY PTA; VALENTINE FRIENDSHIP GRAMS
- SUNNYSIDE/MACARTHUR PTA; CARSON'S COMMUNITY DAYS
- SUNNYSIDE/MACARTHUR PTA; SCHOLASTIC BOOK FAIR

Roll Call Vote	Ayes: Chavez Hightower Janes O'Connell Pauletto Rosas Wright	Nays: None  Absent: None
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Motion carried 7-0

**DONATIONS**

Member Rosas moved, seconded by Member Pauletto, THAT THE BOARD ACCEPT THE DONATION OF FITNESS TESTING SUPPLIES ON BEHALF OF THE ILLINOIS PUBLIC INSTITUTE AS PART OF THE HEALTHY HOTSPOT INITIATIVE TO SUNNYSIDE.

Roll Call Vote	Ayes: Chavez Hightower Janes O'Connell Pauletto Rosas Wright	Nays: None  Absent: None
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Motion carried 7-0

**SERIOUS SAFETY HAZARD ANNUAL RESOLUTION**

Member Pauletto moved, seconded by Member Chavez THAT THE BOARD OF EDUCATION APPROVE THE SERIOUS SAFETY HAZARD ANNUAL RESOLUTION, AS PRESENTED.

Roll Call Vote	Ayes: Chavez Hightower Janes O'Connell Pauletto Rosas Wright	Nays: None  Absent: None
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Motion carried 7-0

**DECLASSIFY SERIES OF CLOSED SESSION MINUTES**

Member Rosas moved, seconded by Pauletto, THAT THE BOARD DECLASSIFY THE FOLLOWING CLOSED SESSION MINUTES, AS PRESENTED: JUNE 27, 2016, JULY 25, 2016, AUGUST 22, 2016, SEPTEMBER 26, 2016, AND OCTOBER 24, 2016.

Roll Call Vote	Ayes: Chavez Hightower Janes O'Connell Pauletto Rosas Wright	Nays: None  Absent: None
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Motion carried 7-0

Dr. Bresnahan, Mr. Grochowski and Mr. White met with the Andre Harvey from the Village of Bellwood to discuss the parking issue around Jefferson. The Village asked the District to change the no parking time to 7:00 am for the residents. There are three homes located near the school's property. Dr. Bresnahan asked if the Board would be interested in securing the property if it became available in the future. The Board asked that the architect draw up a site plan with the lots involved, how many parking spaces we would acquire and the approximate cost of the three parcels.

We met last week to discuss our transportation for the four elementary schools. We are drafting questions for the information we would need in terms of identifying routes and stops for a transportation bid and a parent survey. We will also be asking parents about their interest in after-school care in the survey. We will bring a formal plan to the Board and present a recommendation to enter into an Intergovernmental Agreement with the Park Districts.

We are putting together a Grade Level Centers' Task Team with administrators, teachers, support staff and parents representatives. The first meeting is on February 7<sup>th</sup> at 6:30 pm.

**CURRICULUM & INSTRUCTION**

**MONTHLY REPORT**

Dr. Sickle reported that the winter benchmarks were completed on December 21<sup>st</sup>. Each school met for Data Days to closely analyze the grade level data. ACCESS Testing for English Learners began on January 9 and will conclude on February 3<sup>rd</sup>. Institute Day is on February 10<sup>th</sup>. We are modifying the day to include a brief whole-group session, revisiting our "Mission Impossible" theme and two self-selected choice sessions, including Writing for Excellence. The Spelling Bee was held on January 12<sup>th</sup>. A very exciting event for the students and parents.

**BUSINESS SERVICES**

**MONTHLY FINANCIAL REPORT**

Mrs. Vince reviewed the Summary of Budget, Statement of Position, and Student Activity Reports for the period ending 12/31/16.

**DESIGNATION TO PREPARE 2017-2018 BUDGET IN TENTATIVE FORM**

Member Chavez moved, seconded by Member Hightower, THAT THE BOARD DESIGNATE THE SUPERINTENDENT AND ASSISTANT SUPERINTENDENT FOR BUSINESS SERVICES TO PREPARE THE 2017-2018 BUDGET IN TENTATIVE FORM.

Roll Call Vote           Ayes: Chavez                   Nays: None  
                                  Hightower  
                                  Janes  
                                  O'Connell                   Absent: None  
                                  Pauletto  
                                  Rosas  
                                  Wright

Motion carried 7-0

**PROPERTY TAX YEAR 2016 RESOLUTIONS AUTHORIZING INTERVENTION IN PROCEEDING BEFORE THE STATE PROPERTY TAX APPEAL BOARD**

Member Pauletto moved, seconded by Member Chavez, THAT THE BOARD ADOPT THE PROPERTY TAX YEAR 2016 RESOLUTIONS AUTHORIZING INTERVENTION IN PROCEEDING BEFORE THE STATE PROPERTY TAX APPEAL BOARD, AS PRESENTED.

Roll Call Vote           Ayes: Chavez                   Nays: None  
                                  Hightower  
                                  Janes  
                                  O'Connell                   Absent: None  
                                  Pauletto  
                                  Rosas  
                                  Wright

Motion carried 7-0

**RATIFY CHANGE ORDER**

Member Pauletto moved, seconded by Member Chavez, THAT THE BOARD RATIFIES CHANGE ORDER #2, AS PRESENTED.

Roll Call Vote           Ayes: Chavez                   Nays: None  
                                  Hightower  
                                  Janes  
                                  O'Connell                   Absent: None  
                                  Pauletto  
                                  Rosas  
                                  Wright

Motion carried 7-0

**MAILING EQUIPMENT LEASE**

Member Pauletto moved, seconded by Member Chavez, THAT THE BOARD APPROVE THE MAILING EQUIPMENT LEASE WITH NEOPOST USA, INC. AND MAIL FINANCE, INC. PENDING ATTORNEY APPROVAL.



Roll Call Vote                   Ayes: Chavez                   Nays: None  
  Hightower  
  Janes  
  O'Connell                   Absent: None  
  Pauletto  
  Rosas  
  Wright

Motion carried 7-0

**MONTHLY REPORT**

Mrs. Vince reported that a lead testing law passed requiring school buildings built before 1987 to be tested by December 31, 2017 and school buildings built after that date must be tested by December 31, 2018. We are in the process of obtaining the number of fixtures required to be tested and requesting pricing. SSCIP is checking to see if they could obtain a group rate for member districts. The Board suggested that the main pipeline coming into the building be tested first.

Mrs. Vince attended the City of Northlake Zoning Board Hearing. The requests were for a sub-division, change zoning requirements, square footage in a unit, and parking requirements. All agenda items were approved by the Zoning Board.

The HVAC controls systems are coming to end of life. In anticipation we have included the replacement and upgrades to the systems on the Health/Life Safety List. The HVAC system falls under technology so it is an exclusion from normal bidding requirements. We are getting two quotes and then will come back to the Board with a recommendation for the project.

EBC Pre-Renewal meeting is on January 25<sup>th</sup> with the final meeting on March 15<sup>th</sup>.

**SPECIAL SERVICES**

**MONTHLY REPORT**

Dr. Sullivan reported on the Title I Final Allocation increase. Loyola Medical Van will be at Northlake Middle school tomorrow. The nurses have been working to ensure students are washing hands frequently. The Wellness Committee meeting is scheduled for January 31<sup>st</sup> and the Food Allergy Committee is on February 6<sup>th</sup>. The next Bilingual Advisory Committee is on February 20<sup>th</sup>.

**HUMAN RESOURCES**

**MONTHLY REPORT**

Mrs. Travis reported on the updated vacancies. The Statement of Economic Interest has been updated. The statements will be mailed out via e-mail in March. The I9 and tax forms for 2017 have been updated. The Human Resource Office will attend the Administrative Association of School Personnel.

**OTHER NEW BUSINESS**

None

**ANNOUNCEMENTS**

None

**ADJOURNMENT**

Member Rosas moved, seconded by Member Pauletto, THAT THE MEETING BE ADJOURNED AT 8:30 PM.

Roll Call Vote	Ayes: Chavez Hightower Janes O'Connell Pauletto Rosas Wright	Nays: None  Absent: None
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Motion carried 7-0

**ATTEST:**

Secretary \_\_\_\_\_ (sgd) Lorrie Janes \_\_\_\_\_

President \_\_\_\_\_ (sgd) Peg O'Connell \_\_\_\_\_

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